

ROCHELLE PARK BOARD OF EDUCATION JOB DESCRIPTION MANUAL

- TITLE:** HEALTH AND PHYSICAL EDUCATION TEACHER
- QUALIFICATIONS:**
1. Valid New Jersey Instructional Certificate and Health and Physical Education Endorsement or eligibility
 2. Minimum experiences as determined by the board
 3. Demonstrated knowledge of principals of human growth and development, health and nutrition, physical education and recreation, and effective teaching methods.
 3. Ability to maintain a positive learning environment and high standards of conduct for all students.
 4. Strong interpersonal and communication skills
 5. Required criminal history check and proof of U.S. citizenship or legal resident alien status.
- REPORTS TO:** Principal
- SUPERVISES:** Students as assigned
- JOB GOAL:** To promote pupils' safety, wellness, health maintenance and physical fitness; provide pupils with an understanding of the relationship of a healthy body to healthy behaviors; and to cultivate knowledge and skills that are conducive to good physical and mental health.

PERFORMANCE RESPONSIBILITIES:

1. Support the Board of Education's and administration's philosophy, goals, and objectives for the district, its schools, and its departments.
2. Works to achieve state core curriculum content standards and district educational goals and objectives by teaching skills in comprehensive health and physical education using curriculum and instructional materials adopted by the board of education.

3. Works cooperatively with other health and physical education teachers and regular classroom teachers in planning an effective comprehensive school health program.
4. Provides health, safety, family life education and/or physical education instruction as assigned.
5. Sets specific objectives wherever possible in lesson preparation and weekly lesson plans and carries through presentation to effectively achieve these objectives.
6. Provides appropriate safety instruction and makes safety checks on equipment and field areas to ensure the overall safety of pupils. Assumes responsibility proper use and storage of physical education equipment.
7. Establishes and maintains standards of pupil behavior needed to provide an orderly, productive learning environment.
8. Evaluates each pupil's growth in health/physical education related knowledge and skills and maintains records of pupils' progress in class record books and/or board approved forms and summarizes these marks for reporting purposes.
9. Maintains professional competence and continuous improvement through inservice education and other professional growth activities.
10. Communicates with parents through conferences and other means to inform them about the school program and to discuss pupil progress.
11. Identifies pupil needs, and cooperates with other professional staff members in helping pupils solve health, behavior and learning problems.
12. Participates in curriculum development activities, faculty meetings and school-level planning.
13. Upholds and enforces school rules, administrative regulations and board policy.
14. Performs other duties within the scope of his/her employment and certification as may be assigned.

Physical Demands: This position involves reaching, bending, crouching, or kneeling to assist students and work with staff; pushing, pulling and lifting of instructional supplies, printed material, and equipment up to 25 pounds; leaning over desks and sitting on chairs and/or the floor for prolonged periods of time.

TERMS OF

EMPLOYMENT: Salary and work year to be determined by the board.

EVALUATION: Performance of this job will be evaluated annually in accordance with state law and provisions of the board's policy on evaluation of certified staff.

APPROVED BY: _____ **DATE:** _____

REVISED: _____

Legal References:

<u>N.J.S.A. 18A:6-7.1</u>	Criminal history record; employees in regular contact with pupils; grounds for disqualification from employment; exception
<u>N.J.S.A. 18A:6-10</u>	Dismissal and reduction in compensation of under tenure in public school system
<u>N.J.S.A. 18A:16-2</u>	Physical examinations; requirement
<u>N.J.S.A. 18A:25-2</u>	Authority over pupils
<u>N.J.S.A. 18A:25-4</u>	School register; keeping
<u>N.J.S.A. 18A:26-1</u>	Citizenship of teachers, etc.
<u>N.J.S.A. 18A:26-1.1</u>	Residence requirement prohibited
<u>N.J.S.A. 18A:26-2</u>	Certificates required; exception
<u>N.J.S.A. 18A:27</u>	Employment and contracts
<u>N.J.S.A. 18A:28-3</u>	No tenure for noncitizens
<u>N.J.S.A. 18A:28-5</u>	Tenure of teaching staff members
<u>N.J.S.A. 18A:28-8</u>	Notice of intention to resign required
<u>N.J.S.A. 18A:35-5</u>	
through -8	Maintenance of physical training courses; features
<u>N.J.S.A. 18A:37</u>	Discipline of pupils
<u>N.J.S.A. 18A:43</u>	Accident insurance for pupils
<u>N.J.A.C. 6:3-3.1 et seq.</u>	Conditions of employment for teachers
<u>N.J.A.C. 6:3-4.1 et seq.</u>	Supervision; observation and evaluation
<u>N.J.A.C. 6:3-4A.4</u>	Requirement of physical examinations
<u>N.J.A.C. 6:3-5.1 et seq.</u>	Seniority

<u>N.J.A.C. 6:8</u>	Thorough and efficient system of free public schools
<u>N.J.A.C. 6A:7</u>	Managing for equality and equity in education
<u>N.J.A.C. 6A:8</u>	Standards and assessment
<u>N.J.A.C. 6A:9</u>	Professional licensure and standards
See particularly:	
<u>N.J.A.C. 6A:9-3.3</u>	Professional standards for teachers
<u>N.J.A.C. 6A:9-5</u>	General certification policies
<u>N.J.A.C. 6A:9-8</u>	Requirements for instructional certificate
<u>N.J.A.C. 6A:9-9.2</u>	Endorsements and authorizations
<u>N.J.A.C. 6A:9-11.8</u>	Health and physical education
<u>N.J.A.C. 6A:9-15</u>	Required professional development for teachers
<u>N.J.A.C. 6A:16</u>	Programs to support student development
<u>N.J.A.C. 6A:14-4.1(b)</u>	Programs and instruction

Immigration Reform and Control Act of 1986, 8 U.S.C.A. 1100 et seq.

No Child Left Behind Act of 2001, P.L. 107-110, 20 U.S.C.A. 6301 et seq.